

**CITY OF FORSYTH
REGULAR MEETING MINUTES OF AUGUST 12, 2019
STATE OF MONTANA**

Mayor Dennis Kopitzke called the meeting to order at 7:00 p.m.; officials in attendance were; Council Members Chris Purkett, Carole Raymond, Robert Martelle, and John Hill, Clerk – Treasurer Doris Pinkerton, Public Works Director Richard Thompson, Water Wastewater Director Pat Zent, and Deputy Sheriff Jace Beckett. Unable to attend was Attorney Jeff Weldon, and Pool Manager Jason Forberg.

PUBLIC COMMENT: Mayor Kopitzke asked if there was anyone present from the public that wish to comment on items not on the agenda. There will be no discussion of personnel. The Council will take no formal action at this point in the agenda.

Mr. Rod Dresbach was present, he asked about extending the sewer line at the Rosebud County Fire Building. This will be included on the August 26th, agenda.

PUBLIC HEARING(S): None

REVIEW – REVISE AGENDA: None

CONSENT AGENDA

Mayor Kopitzke presented the consent agenda for approval:

Council Member Purkett made a motion to approve the consent agenda, which included claim numbers 20678 - 20711 in the amount of \$99,918.19; and check numbers 19556 - 19583 in the amount of \$101,726.64 for prior approved claims. The motion was seconded by Council Member Martelle.
City Clerk Pinkerton called roll; the motion carried 4-0.

Mayor Kopitzke noted that the Montana League of Cities and Towns Conference is in Billings in October to contact City Clerk Pinkerton to register.

CITIZENS

Unfinished Business: None

New Business: Mr. Jim Atchison – South Eastern Montana Development Corporation Membership:

Mr. Atchison presented an overview of the basic services the corporation provides, they deliver local assistance for small businesses which enhances economic development. There have been 186 jobs created and retained from 2002-2019, 71 new businesses and expansions, \$3,172,086 in grant awards, \$646,361.00 in loans distributed (2010 to present) \$8,876,373.00 invested in project funding, resulting in \$12,694,820.00 in economic impact. He encouraged the City Council to renew the annual membership, and expressed appreciation for the past support.

OLD BUSINESS

Levee (Dike) Update: Public Works Director Richard Thompson said there is not much new to report, except they have been working on removing the woody vegetation.

Civil Penalties - Code Enforcement - Officer: Mayor Kopitzke presented the job description for the position.

Council Member Purkett made a motion to approve the job description, the motion was seconded by Council Member Martelle. City Clerk Pinkerton called roll; the motion carried 4-0.

Judicial Services: Mayor Kopitzke reported he has been working with Judge Busch on a memorandum of understanding to provide judicial services from September 1st to December 31st, 2019. This will fill in the time until Mrs. Egeland can start on January 1st, 2020.

Fiscal Year 19-20 Budget: Mayor Kopitzke said a Committee Meeting was held prior to this meeting to discuss and further review the budget. The budget is on track to adopt on August 26th, the public hearing will advertise the next two weeks.

Resolution No. 2019-R06-Fiscal Year 18-19 Year End Revenue Transfers: Mayor Kopitzke read Resolution No. 2019-R06; which if approved will authorize the transfer of revenue funds from the Special Project Fund, Permissive

Medical Levy Fund, Police Training Fund, Building Inspection Fund to the General Fund in the amount of \$69,043.95, as provided for in the Fiscal Year 18-19 Annual Budget.

Council Member Purkett made a motion to approve Resolution No. 2019-R06, the motion was seconded by Council Member Raymond. City Clerk Pinkerton called roll; the motion carried 4-0.

Ballot Language Format – Clerk and Recorder Joan Duffield: Mayor Kopitzke asked City Clerk Pinkerton to report on the discussion with Clerk and Recorder Duffield. She explained according to Mrs. Duffield the election software that Rosebud County uses, for any ballot questions need to be in a For or Against or Yes or No format. City Clerk Pinkerton said she submitted the information to Attorney Weldon; Attorney Weldon asked if the Local Government Center (LGC) could weigh in, as the framework is outlined in MCA 7-3-150, which would have been the Local Government preference. Attorney Weldon and Dan Clark of LGC felt that if the County election software only allows for a certain format, then as long as the question reflects the intent then the format is fine.

NEW BUSINESS

Forsyth Chamber – Duck Days Permits – August 17th, Street Closure, Parade and Open Container Permits: Mayor Kopitzke presented the Chamber permits for Duck Days, after council review, the council would appreciate clarification to the streets the Chamber would like closed.

Council Member Martelle made a motion to approve the permits with clarification to the street closure, seconded by Council Member Purkett, City Clerk Pinkerton called roll; the motion carried 4-0.

Lariat Bar – Tom Queen – Open Container Permit – August 16th 8:00 p.m. to 1:30 p.m. on August 17th: Mayor Kopitzke presented the Lariat Bar request for an Open Container Permit for August 16th to August 17th; Council Member Raymond made a motion to approve the permit, the motion was seconded by Council Member Purkett. City Clerk Pinkerton called roll; the motion carried 4-0.

REPORTS: Mayor Kopitzke presented his report, he provided an update on enforcement issues, he also reported that the online interactive service is active and he now can look up vehicle plates online. Other reports were provided by City Clerk/Treasurer Pinkerton, she noted interviews were held for the position of Utility Clerk/Cashier and Ms. Connie Ray started on August 7th. Public Works Director Thompson, Water Wastewater Director Pat Zent presented their reports, Pat presented photos of the water tank, noting it needs to be repainted, and also the plant has been experiencing electrical issues. Mayor Kopitzke presented Pool Manager Forberg's written report.

COUNCIL COMMITTEES/COMMISSIONS: None

NEXT MEETING DATE: August 26, 2019

Public Comment: Mayor Kopitzke asked for public comment after each topic, if comments are made; those comments are recorded as part of the official minutes.

Agenda Items for the Next Meeting: Returning to the Agenda is Levee, Civil Penalty Code, and the Final Budget Adoption for Fiscal Year 19-20, Sewer Line for the County Fire Building.

With no other business to discuss, Mayor Kopitzke adjourned the meeting at 7:54 p.m.

Mayor Dennis Kopitzke

City Clerk Doris Pinkerton