

**CITY OF FORSYTH  
REGULAR MEETING MINUTES OF JULY 8, 2019  
STATE OF MONTANA**

Mayor Dennis Kopitzke called the meeting to order at 7:00 p.m.; officials in attendance were; Council Members Chris Purkett, Carole Raymond, Robert Martelle, and John Hill, Clerk – Treasurer Doris Pinkerton, Public Works Director Richard Thompson, Water Wastewater Director Pat Zent, Building Inspector Ron Ball, Pool Manager Jason Forberg and Attorney Jeff Weldon. Unable to attend was Under Sheriff Bruce Price.

**PUBLIC COMMENT:** Mayor Kopitzke asked if there was anyone present from the public that wish to comment on items not on the agenda. There will be no discussion of personnel. The Council will take no formal action at this point in the agenda. There were no comments.

**PUBLIC HEARING(S):**

Ordinance No. 01-2019 – Ballot for Citizen Consideration to Change the City Charter – Council Election from a division of East and West Wards to Election at Large – Second Hearing:

Mayor Kopitzke recessed the regular meeting to open the public hearing for the second reading of Ordinance No. 01-2019 and asked for public comment, hearing no comments he closed the hearing at 7:03 p.m. and reopened the regular meeting.

**REVIEW – REVISE AGENDA:** None

**CONSENT AGENDA**

Mayor Kopitzke presented the consent agenda for approval:

Council Member Raymond made a motion to approve the consent agenda, which included claim numbers 20616 - 20650 in the amount of \$22,156.80; and check numbers 19486 – 19520 in the amount of \$174,002.95 for prior approved claims. The motion was seconded by Council Member Purkett.

Mayor Kopitzke asked for discussion, City Clerk Pinkerton asked that two (2) additional claims in the amount of \$2,015.28 be added to the approval list, for a total of \$24,172.08.

Council Member Raymond amended her motion to include the additional claims, the amended motion was seconded by Council Member Purkett. City Clerk Pinkerton called roll; the motion carried 4-0.

**CITIZENS**

Unfinished Business:

Heidi Harrington Riverside Park Open Container Permit – Class Reunion – July 19-21, 9 a.m. to 10 p.m.: Mayor Kopitzke noted this is returning to the agenda as the date needed clarified. Council Member Purkett said he had seen Ms. Harrington and she will share the Park on July 19<sup>th</sup>.

Council Member Purkett made a motion to approve the permit, the motion was seconded by Council Member Purkett. City Clerk Pinkerton called roll; the motion carried 4-0.

New Business:

Mr. Gordan Dean – Riverside Park – Open Container Permit Class Reunion – July 19<sup>th</sup>, 11:00 a.m. to 3:00 p.m.:

Council Member Purkett made a motion to approve the permit, the motion was seconded by Council Member Martelle. City Clerk Pinkerton called roll; the motion carried 4-0.

Mr. and Mrs. Klapmeier request for Setback Variance – Informational Phase: Mayor Kopitzke presented the information submitted from Mr. and Mrs. Klapmeier residing at 169 Snapper Drive, for a request to reduce the setback from fifteen feet to ten feet for a garage. Building Inspector Ron Ball felt this should come before the council as he feels there may be a problem when backing out into traffic. He also noted there are covenants in the subdivision. Council Member Martelle said his concern is if the city has a reservation of right a way which should be determined; the Klapmeier's will research. This will return to the July 22<sup>nd</sup> agenda.

**OLD BUSINESS**

Levee (Dike) Update: Public Works Director Richard Thompson said he has nothing new to report, other than a date will be determined for the annual inspection.

Civil Penalties - Code Enforcement - Officer: Mayor Kopitzke reported he has been working on the position description, a discussion followed on the position being part time code enforcement and part time public works, a shared position.

#### **NEW BUSINESS**

Ordinance No. 2019-01 – Forsyth City Charter – Pertaining to Council Election: Mayor Kopitzke read the second reading of Ordinance No. 2019-01, which if approved will place the question to the voters on the November ballot asking if they would like to change the charter language for the council seat elections, whether to continue to have an East and West Ward division or to dissolve the wards and have an election at large.

Council Member Purkett made a motion to approve the second reading of Ordinance No. 2019-01; the motion was seconded by Council Member Raymond. City Clerk Pinkerton called roll; the motion carried 4-0.

Mr. Dennis Krause – Services to Property – Out of City Limits:

Mayor Kopitzke noted that Mr. and Mrs. Krause were interested in annexing part of their property into city limits, and came to the last meeting to inquire on how to proceed. Attorney Weldon said the Krause's could annex into the city without a vote, by petition. He questions whether there is a provision to annex a portion of the property. He said that the property would follow applicable zoning code and there would be new boundary lines drawn, all of which is a public hearing notification process. He said the first step would be for the Krause's to make a formal request, he provided them with a form to fill out. He also noted that the property would need to be legally defined, possibly by a survey.

Paving Bid - Advertisement: Mayor Kopitzke presented the advertisement for the bid for paving. Public Works Director Richard Thompson said this is the same advertisement as used before, but the bid will be by square yard.

Council Member Martelle made a motion to call/open the bids for paving, the motion was seconded by Council Member Purkett. City Clerk Pinkerton called roll; the motion carried 4-0.

**REPORTS:** Mayor Kopitzke presented his report, and in addition he said the judicial services advertisement will close on July 12<sup>th</sup>, he would like to schedule interviews the next week with a recommendation on the July 22<sup>nd</sup> council agenda. The police commission members, Council Member Martelle and Purkett will serve on the interview committee.

Attorney Weldon introduced Attorney Kyle Moen a new associate to the firm, he would like him to be a Deputy City Attorney for the city. An oath of office will be administered.

Other reports were provided by City Clerk/Treasurer Pinkerton, Public Works Director Thompson, Water Wastewater Director Zent, Building Inspector Ball, Pool Manager Forberg, and Under Sheriff Bruce Price. Water Wastewater Director Zent reported he had two (2) applications for the Operator in Training position, he would like to offer the position to Mr. Kunst.

**COUNCIL COMMITTEES/COMMISSIONS:** None

**NEXT MEETING DATE:** July 22<sup>nd</sup>, 2019

**Public Comment:** Mayor Kopitzke asked for public comment after each topic, if comments are made; those comments are recorded as part of the official minutes.

**Agenda Items for the Next Meeting:** Returning to the Agenda is Levee, Civil Penalty Code, Klapmeier Setback request,

With no other business to discuss, Mayor Kopitzke adjourned the meeting at 7:48 p.m.

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Mayor Dennis Kopitzke

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City Clerk Doris Pinkerton